



POLICY:
SUBJECT:

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KD
PUBLIC PARTICIPATION AT
BOARD MEETINGS
February 3, 2020
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1. GUIDING PRINCIPLES

- 1.1 WSD believes in transparency and accountability and that family/community partnerships create a strong and healthy school environment that contributes to providing a high quality education learning experience for all students.
- 1.2 WSD believes in providing as much information about the activities of the Division as possible, while still respecting and keeping confidential matters concerning the right to individual privacy of any student and/or staff member, and such matters reserved for camera discussion by the Board.
- 1.3 All Regular and Special Board Meetings will be open to the public.
- 1.4 Regular meetings of the Board will normally be held during the first and third weeks in the months during the school year at 7:00 p.m. The agenda will include the hearing of delegations.
- 1.5 When Regular meetings of the Board are held, the agenda will include the hearing of delegations provided that such delegations have registered and provided a verbal or written brief outline of the topic to the Board and Community Liaison Officer in accordance with clause 2.1 of this policy.
- 1.6 All Regular and Special Meetings of the Board will be recorded and posted on the WSD website for public viewing within 48 hours of the meeting with the exception of Business Matters as defined in Rule 44.7.
- 1.7 Accommodations will be made for delegations to appear virtually when requested. Requests must be made 4 business days in advance of a Board meeting.
- 1.8 Accommodations will be made for the public to join a Board meeting virtually. All guests must register their contact information with the Board and Community Liaison Officer 4 business days in advance of a Board meeting.

2. DELEGATIONS

- 2.1 Delegations will be received from WSD residents, parents/guardians, stakeholders and students provided they have registered with the Board and Community Liaison Officer by 12:00 noon the Thursday prior to the Board meeting. Should the number of registered delegations reach the maximum number of five, priority shall be given to Division residents, parents/guardians and students.
- 2.2 A delegation shall be granted permission to address the Board on programs and services that support and/or impact students, families and/or community members which is within the jurisdiction of the Board. If a delegation request does not meet the requirements of the Procedural By-Law, the Chair of the Board will provide written notice that the delegation is denied. Delegations that are denied, may submit their presentation in writing to the Board of Trustees for information.
- 2.3 The maximum number of delegations scheduled for any Regular meeting shall be five (5) unless otherwise determined by the Chair of the Board.
- 2.4 Requests from Delegations for action or consideration shall be referred to a future Board or Committee Meeting for discussion.



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- 2.5 WSD employees wishing to address the Board in their role as an employee will only be received through representation by their respective employee group provided the employee group has registered with the Board and Community Liaison Officer, as required under clause 2.1 of this policy.
- 2.6 Delegations shall be granted a maximum of ten (10) minutes to make their presentation to the Board. Unless extended for an additional ten (10) minutes by 2/3 majority vote of trustees in attendance.
- 2.7 Members of the Board may not enter into debate with the delegation; questions only for clarification will be permitted. The Chair shall determine the order of speakers and may limit the time available to any one speaker during question period.
- 2.12 All delegations will be notified by the Board and Community Liaison Officer that all meetings are recorded and posted on the WSD website and obtain consent of the delegation.