



POLICY:
SUBJECT:
APPROVAL DATE:
REVISION DATE:

JGD
SUSPENSION OF STUDENTS
July 22, 1986
August 25, 1992
February 26, 2001
October 6, 2003, February 20, 2006
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1. GENERAL

The Board of Trustees of The Winnipeg School Division shall support the instructional staff in the maintenance of proper conduct and a safe learning environment within the schools in the Division through the establishment of expectations for appropriate conduct, the implementation of programs for pro-social skill development and the development of a range of consequences for inappropriate behaviour.

In accordance with the Public Schools Act, after all efforts have been made within the school to maintain a safe learning environment, the Board shall authorize the suspension or expulsion of students whose conduct, upon investigation, is considered to be injurious to the welfare of the school or other persons within the school.

2. AUTHORITY - OUT OF SCHOOL SUSPENSIONS

- 2.1 In accordance with the regulations under the Public Schools Act, a principal shall be authorized to suspend a student from school for a period not to exceed 5 days unless approved by the Superintendent.
- 2.2 In accordance with the regulations under the Public Schools Act, the Superintendent shall be authorized to suspend students from school for a period not to exceed six weeks.
- 2.3 In special circumstances, the superintendent shall have the authority to assign the suspended student to another school irrespective of the place of residence of the student if, in his/her judgment, the welfare of the child or of other children requires such assignment.

3. OUT-OF-SCHOOL SUSPENSIONS - PARAMETERS

The principal has the authority to approve out of school suspensions within the following parameters:

- (a) The principal should exercise discretion and compassion in determining the need for the suspension of students from school, taking into consideration the student's special needs.
- (b) The principal shall provide the students and parents/guardians at the beginning of each school year and upon registration of new students, with information on the school's discipline policy, including acts or conduct for which suspensions may result.
- (c) Depending on the offense, students and parents/guardians should be provided with a verbal warning that the repetition of certain conduct will result in suspension.
- (d) The principal shall ensure that educational programming is made available to a student who has been suspended for more than 5 days taking into consideration the student's age, amount of support required and ability to work independently.



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4. NOTIFICATION OF OUT OF SCHOOL SUSPENSIONS

- 4.1 In cases of suspension of students that are one day or more in length, the principal must notify the parents/guardians by telephone whenever possible, and in writing, including a statement of cause, immediately upon suspension.
- 4.2 In the case of elementary and middle years students, if parents/ guardians have been notified and are not available on the day of the incident for which the child is being suspended, the principal will provide notice to the parent/guardian that the suspension will commence on the following day.
- 4.3 Within 24 hours of a suspension, the principal must inform the superintendent of the name of the student who has been suspended for one day or longer, the period of suspension, and the acts or conduct for which the student was suspended.
- 4.4 The Chief Superintendent shall provide the Board of Trustees with a summary of suspensions in a confidential memorandum on a monthly basis, such reports to include the number and percentage of suspensions in each category, the number of suspensions by category for the previous two years and the cumulative total.

5. ESTABLISHMENT OF CATEGORIES AND GUIDELINES

The Chief Superintendent shall provide all schools with categories for suspensions and guidelines including appropriate durations of the suspension for each category of unacceptable behaviour.

6. Immediate suspension shall result from the physical assault on instructional and support staff.