

Isaac Newton School Online Application Instructions

Only for students entering GRADE 9 next school year

1. Go to Isaac Newton School's website: <http://winnipegsd.ca/isaacnewton>
2. Click on the link at the top of the page that says, "School Registration information"
3. Click "Online Registration"
4. Log in with your network username (DO NOT include @live.wsd1.org) and your password (which will be your student number)
5. Read the terms and agreement page, to continue, click "I agree"
6. The student's personal contact info will show. Scroll down to the Pre-registration tab. Select the Academic Year "2022-2023" and school "Isaac Newton"
7. Leave the program and vocation sections blank
8. Click the blue "Add pre-registration" icon. The school's name, Isaac Newton and the Academic Year (2022-2023) will appear at the bottom
9. Scroll back up and click on the "Course Requests" tab
10. Select school and grade program "Isaac Newton -09"
11. Select your Compulsory Subjects for grade 9: English, Math, Science, Social Studies, Physical Education
12. Once you have chosen all your Compulsory Courses click on "Add Compulsory"
13. After all your compulsory courses have been selected, you may begin to choose your "Optional Course Selections"
14. To read descriptions of each optional course you can go to the "Course Code – Description" icon and click on that to see the descriptions.
15. Be sure to prioritize your selections under the "Priority" icon. Number your choices from 1-6 with #1 being the course you want the most.
16. Once a course and priority # have been selected, click on "add" to save your request.
17. Once you have completed all 6 optional courses, review all your choices.
18. If you are completely happy with your selections, scroll back up and click on the blue "Finalize Registration" icon
19. It will ask you if you are sure, because **once you finalize you cannot make any changes.** if you are positive you want to finalize everything, then click ok.
20. Print off your registration. Get each page looked at and signed by a parent/guardian before handing it in to the school.