



ÉCOLE
SECONDAIRE **KELVIN** HIGH SCHOOL
OVER 100 YEARS OF EXCELLENCE

155 Kingsway, Winnipeg, Manitoba R3M 0G3

Phone: (204) 474-1492 email: kelvin@wsd1.org Fax: (204) 453-2116

M. Davidson, Vice-Principal

T. Cox, Principal

M. Charbonneau, Vice-Principal



August 2022

PLEASE NOTE: Students in Grade 10-12 will begin school on the afternoon of September 7th. Students should report to their D and/or E Slot class. The first TAG period will be held on Thursday, September 8th in A slot for locker distribution.

Dear Parent/Guardian:

Welcome to both new and returning families! It is with great pleasure and excitement that we begin the next school year 2022-23 and look forward to working with you and your child. Please read this letter carefully as it has information about the opening day of school in addition to other pertinent information. If your plans have changed and your child does not plan to attend Kelvin in the coming year, please call the school as we have waiting lists for all grade levels.

COVID-19 Safety Protocols

Safety for our entire community continues to be a priority for our school. Public Health orders will be followed at all times throughout the school year. Physical distancing, screening for symptoms, frequent hand hygiene and staying home when ill are the best measures to protect everyone. Every student will learn of our school's safety protocols the first day of classes. These protocols will be reviewed and can change at any time. Community cooperation and communication will be essential.

Kelvin Guidance Counsellors

Your child has already been assigned a guidance counsellor. The name of the counsellor is indicated on the top of their timetable. Their counsellor is available to assist with academic issues, give support with personal challenges, and refer to outside resources when necessary. We welcome parent/guardian inquiries. To book an appointment, please contact our secretary directly at 204-474-1156 or by email at clongstreet@wsd1.org. *All appointments will take place virtually at this time.*

Homeroom/Advisors

Each student at Kelvin is assigned a Homeroom Teacher/Advisor. The advisory system is designed to distribute any written information to be shared with parents/guardians. Families will also receive e-mail copies of all documents distributed to students. In addition, all School Messenger email correspondence is posted on our school website.

Virtual Meet the Teacher (Wednesday, Sept. 14th @ 7:00 pm)

Parents/guardians will have an opportunity to meet their child's teacher(s) during this evening. This is an opportunity for you to hear the teacher's philosophy of education, review course outlines and expectations. More information will be shared closer to the date.

Student Photos

Every student is expected to have their photo taken, but there is no obligation to purchase a package. The photos are required for student cards which must be used for the automated library system, Internet ID usage, the yearbook, student records and Winnipeg Transit ID. **Photos will be taken on Tuesday, September 20th, am.** Retake date is Thursday, November 3rd—AM only. Payment is made directly to Lifetouch, either online or to the photographer.

Accident Insurance

Each family will receive information online for student insurance and parents are strongly advised to consider this carefully, **particularly if your child is involved in sports of any kind.** The Winnipeg School Division is participating in a universal student accident insurance program which provides coverage for all students while en route to school, at school, and while traveling to and attending any school activity.

Attendance

Our attendance policy will be reviewed with all students on the first day of school. It is an expectation that students are punctual and attend all classes. All student absences must be supported by contacting our **Safe Arrival** system (information about *Safe Arrival* may be found on the school website). Parents/guardians will be kept informed of attendance patterns through report cards, phone calls or emails from teachers.

School Communication

Information about Kelvin can be found on our school website. In addition, daily bulletins, monthly calendars and school bulletins are posted on the website.

Kelvin website - **www.winnipegssd.ca/schools/kelvin**.

Cell Phones/other Electronics

As a school community, we are aware of the importance of electronic communication for our students. It is our responsibility both as a school and community to ensure students are accessing those devices at appropriate times/places.

Cell phones/other electronic devices should not be used during learning time in class unless otherwise directed by the classroom teacher. Our goal is to allow students to develop skills in using technology in a responsible manner. Should parents/guardians need to contact their child during class time, we kindly ask that they contact the school office (204-474-1492).

Protection of Privacy Act (FIPPA)

In accordance with The Freedom of Information and Protection of Privacy Act, the school ceases to contact parents/guardians when students turn 18 years of age. However, recognizing the importance of home involvement to ensure student success, the school provides a waiver whereby students give permission for communication with home to continue. More information is enclosed with this package for parents/guardians of students in Grade 12.

Valuables

The school cannot take responsibility for reimbursing the cost of lost or damaged articles. It is strongly recommended that any items of value be left at home. **Bikes should be locked to the bike racks in the bike compound and taken home each night.**

Yearbook Fee

The student fee for the yearbook is \$40. If you wish to order one, please have your child bring in a **cheque payable to “Kelvin High School”** to the main office. Yearbooks are ordered in the fall and must be purchased in advance.

We are looking forward to another great year in 2022-2023. It is our hope that every student takes advantage of the many exciting activities and opportunities available at Kelvin.