



## ***Lord Roberts Parent Council Meeting Minutes***

October 26th, 2022

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Chair: Katie Doerksen

Secretary: Megan Janssen

Attendance: Dana Petrzelka, Kendra Monk, Leanne Chernetz, Megan Janssen, Heather, Sam, Katie Doerksen, Cheylynn, Augusto Hellvig

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### Call to Order

- Meeting started 7:05pm.

### Approve Agenda

- Katie seconded motion to approve agenda. Carried.

### Approve Previous Meeting Minutes

- Katie approved previous meeting minutes. Carried

### Reports

- Administration
  - Students are settling into the school
  - Had 2 fire drill practices so far (must be monthly)
  - First lockdown is in November (must have 3 of them a year, so every term)
  - Picture day was yesterday and was a success
  - First hot lunch is this Friday, October 28<sup>th</sup> and funds from that is going towards maintenance and upgrades on the school aquarium
  - Full access to the courtyard now for all students
  - Ongoing maintenance outside courtyard by parking lot
  - Report cards will be sent out November 15<sup>th</sup>
  - Parent teacher conferences are the evening of November 17<sup>th</sup> (which is also bookfair) and the morning of the 18<sup>th</sup>
  - School raised \$810 for the Peak of the Market fundraiser
  - Looking for a parent council volunteer to be the rep for this year's south district advisory committee
  - Heather and Katie are interested in setting up a booth during parent/teacher conferences to promote the PAC and encourage parents to join
- Lunch Program
  - Nothing to Report
- Treasurer
  - Report at end of minutes

- Fundraising
  - Parent suggested parties, small tournaments, gathering and watching matches, celebration
  - School council suggested every Friday trying to send out notifications for future fundraising.
  - Parents suggested doing a chocolate fundraiser. Would need parent council and parent support
  - We all talked about bringing back show and save booklets
  - Parent suggested a potential pancake breakfast
  - Parent suggested having a potential link on the Munch a Lunch page that directs you to other fundraising ideas
    - Popcorn Bags
    - Chips
    - Chocolate

## Reports from Representatives from Other Organizations

(Trustee, School Board Member)

- Nothing to report

## New Business

- Nothing to report

## Unfinished Business for Decision and Action

- Nothing to report

## Compliments and Concerns

- Kendra complimented Melissa (school clerk) for noting the issue in the school division forms about gender options.
- Heather complimented Melissa for helping her son feel comfortable by bringing him in to the office when having issues with his inhaler
- Katie wanted to thank Melissa for being very personable and easy to talk to.
- Compliments to Sam from Kendra for helping her move into the role of Chair
- Compliments to Kendra from Katie for helping her move into the role of Chair
- Augusto wanted to thank the school for being so patient and welcoming to his 2 kids who are starting a completely new life, moving here from Brazil, while still learning English.
- Katie, Cheylynn, and Heather complimented Megan for a job well done on her new role as treasurer
- Katie complimented Kendra on a job well done on her new role as chair

## Next Meeting Date, Snack, and Adjournment

- Next meeting Wednesday November 30<sup>th</sup>, 2022 at 6:30pm
  - In person meeting held in the library
  - Katie and Admin will bring some snacks

- PAC looking into organizing babysitting coverage needs at school during the meeting
- Meeting adjourned at **8:11PM**



## Treasurer's Report – October 26, 2022

### General PAC

RBC Account Balance as of August 31, 2022: **\$3,127.46**

**Expenses:**

Bank Fees: \$4.00

RBC Account Balance as of September 30, 2022: **\$3,123.46**

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**Action Pac: Remaining Balance \$350.00 – to be used towards field trips grades N – 6**

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### Lunch Program

RBC Account balance as of August 31, 2022: **\$6,128.31**

**Actual Acct Balance August 31, 2022: \$6,128.31**

**Revenue:**

Parent Dues & Milk Dues 2022-2023: \$20,311.40

Fee Refunds 2022-2023: -\$700.00

**Expense:**

Payroll: \$1,046.61

Banking Fees: \$6.00

Milk: \$0.00

NSF Checks and Fees: \$796.00

RBC Account balance as of September 30, 2022: **\$23,767.70**

**Actual Acct Balance September 30, 2022: \$23,767.70**