

Protocol for Home and School Communication

Building Connections Together



“We believe in reaching out to families and the community to build ongoing, positive connections.”

Grant Park High School

450 Nathaniel Street
Winnipeg, MB, R3M 3E3
Phone: 204-452-3112
Fax: 204-477-5633

Email: grantpark@wsd1.org
Website:

www.winnipegssd.ca/schools/grantpark

Frequently Asked Questions

What if my child will be away?

- ◆ Before the bell time on the current day, call Safe Arrival at 1-855-278-4513 or visit <https://go.schoolmessenger.ca> to report your student's absence. Please report absences in advance using Safe Arrival instead of sending notes or calling/emailing the school.
- ◆ After Safe Arrival cut-off, 1:00 pm or absences in the past, please call our school at 204-452-3112 to notify attendance.

How do I get another copy of my child's timetable?

- ◆ Contact the school's Student Support Services office.

How do I find out about upcoming events?

- ◆ Check the school's website "Community & Family" for announcements or follow us on Twitter at: [@GrantPark_HS](https://twitter.com/GrantPark_HS).
- ◆ You are also invited to attend our Parent Advisory Community Council (PACC) meetings on the third Tuesday of every month.

How do I find out about sports' schedules?

- ◆ Contact your child's PE teacher or check the school's website "Athletics & Extra-Curricular".

When can I expect my call to my child's teacher be returned?

- ◆ We do not put calls through to teachers during class time, unless there is a family emergency. On average, you should expect that your call will be returned within 24 hours.

What if my call is urgent?

- ◆ Please indicate that it is urgent, so that your message can be prioritized for immediate response.

How can I get copies of School and Division policies?

- ◆ All policies are on the Winnipeg School Division website at winnipegssd.ca.

What if I need a translator?

- ◆ Winnipeg School Division Cross Cultural workers and translators are available to assist you. Please make your request known to the school through the Student Support Services office.

We believe in positive, focused dialogue between all parties, and open lines of communication between students, parents/guardians and staff.

Communicating for the benefit of the students

At Grant Park High School, we believe in a learning environment that fosters caring relationships.

We value strengthening the school community through open and effective communication. The needs of students are met when the families, school, and community work together.

Given that these beliefs are fundamental to our school, we have developed this brochure to assist the home in following the appropriate process for communicating with the school.

The first line of communication:

Call
204-452-3112

Who shall I call?

Given the scope of programs available at Grant Park High School, you may find it difficult to determine whom to contact when you wish to discuss your child.

Your first line of communication is with the subject teacher. It is at this level that you might discuss topics such as:

- * Academic progress
- * Course outlines
- * Attendance
- * Homework
- * Classroom routines
- * Curriculum outcomes
- * Expectations

As well, we continue to have regular written reporting periods for formal communication of academic progress twice during each semester for high school and every term for middle school. Teachers may also contact you directly or with an interim report when there are any concerns.

It is important for our teaching staff to have the whole picture of your child in order to better meet their needs. When we share information with one another, we can work towards ensuring that the needs of students are met. Please feel free to contact us regarding anything important you think we should know. All information will be treated appropriately following the Freedom of Information and Protection of Privacy Act (FIPPA).

At times, a teacher may recommend that you communicate with our Student Support Services (resource teachers, guidance counsellors, clinical support services staff) for a whole-team approach to assist your child.

If you are unable to have your concerns addressed with the classroom teacher, the next step would be to contact the school administration.

For more general questions, please contact the office and someone will assist you.

