

Clifton School Parent Advisory Council
Meeting Minutes of January 29, 2020

Present

Nancy MacTavish, Principal
Diana Reis, Teacher Rep
Donna Lynn Waldner, Co-Chair
Colleen Creasy, Co-Chair
Dana Holt, Parent Representative (Gr 2)
Brittany Bryson, Parent Representative (N)

Meeting called to order at 5:02 pm.

Previous Minutes

- October 2019 minutes were approved as submitted by Donna Lynn and Colleen.

Chair's Report

Executive Resignations

- Treasurer and Secretary both resigned from their positions in January due to other commitments. PAC accepted their resignations.
- Brittany will be taking minutes at today's meeting
- Parent Council is looking for a Secretary for meetings for the remainder of the school year. Dana Holt (Parent) volunteered.
- Mrs. Bartlett (Head Secretary) is the Acting Treasurer and Lunch Program Co-ordinator for the remainder of the school year. Mrs. Bartlett will be given an Honorarium each month. The amount will be determined on a month-to-month basis. January - \$100, February - \$75 and then will be revisited at the end of every month. The honorarium amount may increase due to PAC needs/events.

Motion to accept the proposed Honorarium amount for Mrs. Bartlett as stated above and to be revisited at the end of each month

Motioned by: Dana Holt

Seconded by: Colleen Creasy

All in Favor- 4

All opposed – 0

Motion – carried to accept the honorarium amounts above for Mrs. Bartlett

Fundraising to Date

- Jets Tickets that were raffled off raised a profit of \$ 2,011.97 for the Play Structure.
- Cash for Christmas raised a profit of \$ 1,950, for field trips and school needs.
- Bake Sale (at Winter Concert) raised a profit of \$ 215.50 for the Play Structure.
- Movie Night raised a profit of \$ 203.85 for the Grade 6 Farewell.
- Date decided to hold the Movie Night is Friday, January 17th, 2020.

Spring Fundraiser – Springrolls

- Starting February 3rd, Clifton School's fundraiser is Springrolls.
- \$15 per bag (50 pieces). Clifton School receives \$ 5 per bag.

- Profits from N – Gr 5 and Staff/Public will be going towards the new play structure.
- Profits from Gr 6 will be going towards the Grade 6 Farewell (The average cost of the Farewell is \$ 500 - \$ 600).

Treasurer's Report -*See attached report*

Principal's Report - *See attached report*

- The new security doors are now operational and working well. The front doors are open from 8:00 – 9:15, then locked and re-opened again from 3:15 – 4:00.

New Business

Parent Council new Constitution

- The proposed new Constitution and By-Laws was emailed to parents for their feedback and any questions that they may have had.
- Brenda LaPointe, and Mrs. MacTavish have not had any questions or concerns from parents.
- We will review the constitution at this meeting and it will be voted on.

Motion: To accept the new Clifton School Parent Council Constitution and By-Laws

Motioned by: Dana Holt

Seconded by: Colleen Creasy

All in Favor- 4

All opposed – 0

Motion – carried to accept the new Constitution

Minutes recorded by: Brittany Bryson

Types & Submitted by: Vanessa Bartlett