

Smartphones and devices are now key tools for students and teachers to access, use and produce educational resources. Winnipeg School Division supports responsible use of technology to enhance the education process.

Social media in schools can improve engagement and communications with students, parents and the community. WSD teachers use technology and social media to collaborate with students and educators all over the world and participate in lessons using 21st-century skills. WSD social media accounts created for official use are used by educators to inspire students, inform parents, communicate with colleagues, external resources and the community.



# Responsible Use of Technology and Social Media

Students

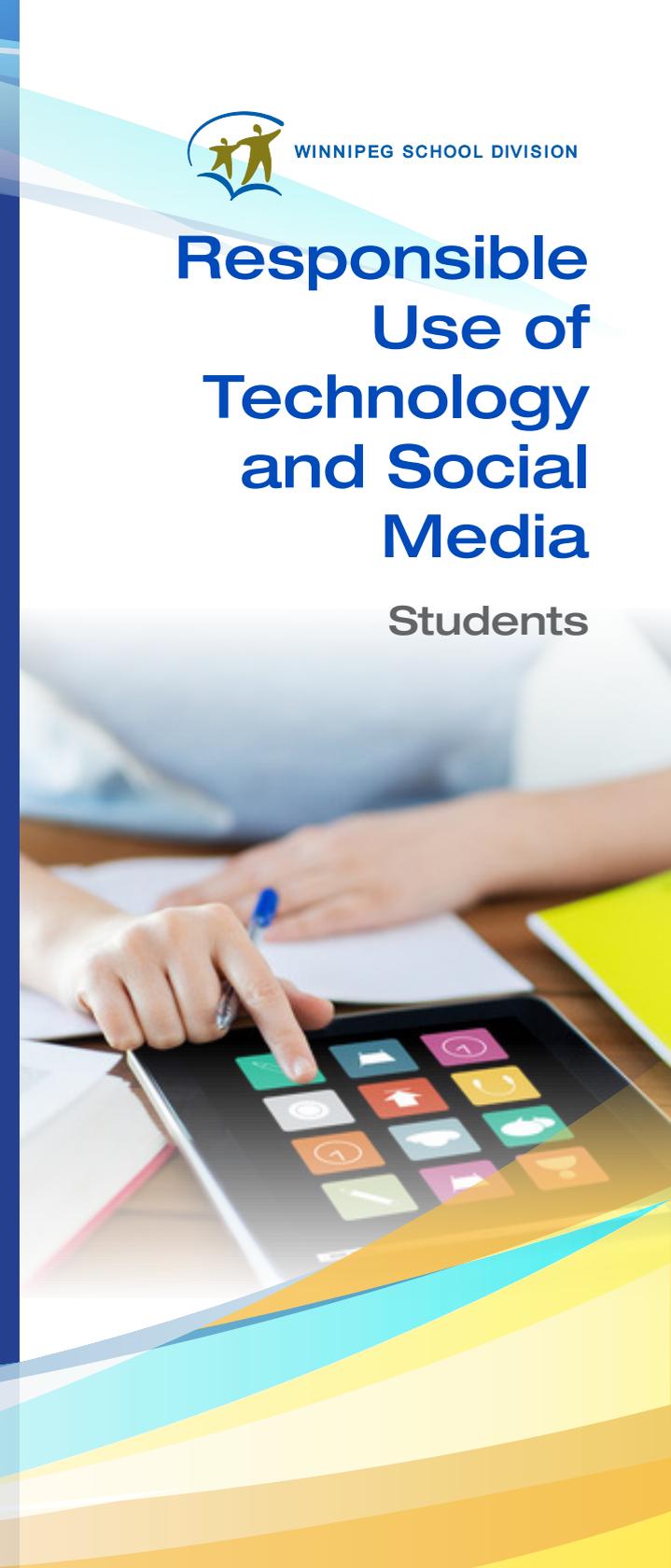
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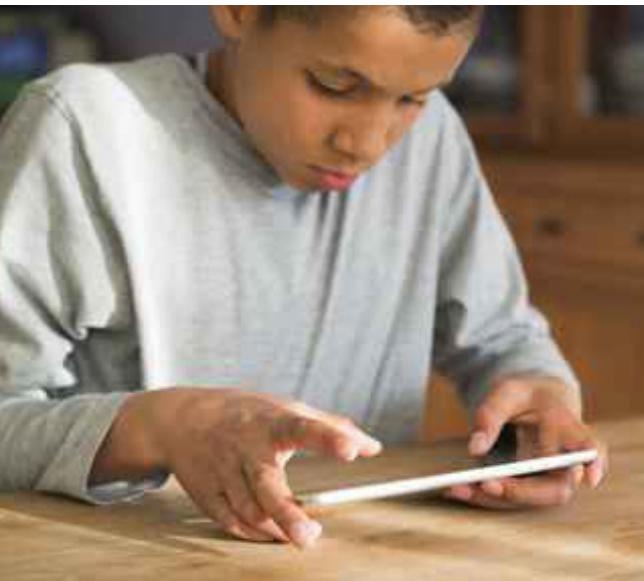
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## Suggestions to improve students' online experience and benefit from web-based knowledge:

- Prioritize learning goals and plan for positive outcomes after each session. Maintain a record of your learning so that you can refer to it later when required.
- You are making your OWN choices and always remember that digital footprints are being permanently created — what you post online can have either a positive or negative impact on you and others — choose to make it positive.
- Be cautious about your own safety — be aware of unsafe websites and strangers, provide only necessary information about yourself. Understand the risks involved and implications of your reposts, likes, and comments.
- Respect everyone's feelings and consider if your posts or actions could upset someone. Always remember the people online are real people even if they are not near us.



- Be careful about intellectual property rights and copyrights. Copying or plagiarism is stealing the ideas and work of others. Would you like it if any of your classmates take credit for your work?
- Do not download music, games or videos from illegal sources. Pirated content may have adult material, malware, and viruses which can harm your devices. When you use legitimate sites, payment goes to the people who made what you're watching, playing or listening to.
- Before posting photos or videos of other people, request their permission. Would you share it if it is embarrassing for your friends, parents, grandparents or teachers to watch?
- Whether you are using your personal device or school's device, be mindful to keep it safe from any theft, damage or destruction.

- Schools provide the internet as a platform for robust and comprehensive education, equitable access and supportive learning environment. Personal device use during school hours makes the network slow and disrupts learning for other students.
- Social media must be used in a positive manner and avoid comments that are defamatory or harassing toward any person or institution.
- If you come across any inappropriate online behaviour or feel you are being bullied, then please seek your teacher's or principal's support. Harmful and offensive behaviour needs to be stopped.
- Students may refer to the Responsible Use of Technology and Social Media Policy for more detail on the policy and disciplinary measures for policy violation or unacceptable conduct or bullying.



## Unacceptable conduct may include the following but is not limited to:

- Cyber Bullying of another student or staff — bullying through electronic communication such as cell phones or other electronic or personal communication devices, including social media, text messaging, instant messaging, social media sites, websites, email or posting pictures, audio or videos on the internet.
- Creating a negative impact on staff or student productivity or efficiency;
- Compromising confidential or proprietary information about, or related to, the division;
- Communicating information about other individuals which would reasonably be expected to be private, without a legitimate and reasonable need for doing so;
- Engaging in real or reasonably perceived harassment and discrimination of staff and students, or any other third party;
- Communicating on behalf of the division, unless authorized.

\*Read the WSD policy JFCBA "Responsible Use of Technology and Social Media"

