

Students are expected to:

- Attend school regularly. Be on time, bring required supplies and complete assignments.
- Strive for academic excellence through active participation in learning opportunities and school activities.
- Show common courtesy, kindness and respect to all.
- Be inclusive of others in the classroom and on the playground.
- Check in at the office when arriving late.
- Develop and use decision making skills appropriate for their developmental stages.
- Solve problems peacefully through discussion or by seeking adult assistance.
- Accept responsibility for their words and actions, understanding that their misbehaviours are required to be fixed.
- Demonstrate a sense of pride and respect for school property.
- Dress appropriately for classes and activities.
- Follow the Code of Conduct to the best of their ability.

Staff members are expected to:

- Act in a professional manner.
- As a team member, participate in professional development opportunities and activities of the school.
- Establish and maintain a positive learning environment.
- Adhere to Winnipeg School Division policies regarding curriculum, assessment and communication.
- Provide learning opportunities for students as prescribed by The Winnipeg School Division and Manitoba Education.
- Respond to inappropriate behaviours in a way that teaches responsibility, applies natural and logical consequences, encourages children to grow from the mistake and help children to develop a habit of compliance. Where appropriate the staff will ask parents to assist the child in changing behaviours or learn new skills. Where appropriate the staff will ask the school administration, Child Guidance Clinic or other social service agencies to assist with the students and families.
- Respect confidential information about students, families and staff.
- Provide a respectful work environment free from harassment.
- Follow the Code of Conduct.

Students and staff are expected to:

- Abide by the regulations for the use of multi-functioning communications devices (cellular telephones, personal digital assistants, video recorders and digital cameras) and the on-line information resources that are provided by The Winnipeg School Division networked computers and the Internet.
- Further, they understand any violation of the regulations is unethical and may constitute a criminal offence. Should any violation occur access privileges may be revoked, and disciplinary action and/or appropriate legal action may be taken.

Families can help the school by:

- Reviewing the Code of Conduct at home.
- Helping the child develop a positive attitude towards learning and a respect for peers and school staff.
- Maintaining up-to-date information in the school including addresses, phone numbers (home, cell and work), medical, etc.
- Supporting the school when they can.
- Supporting the school in daily communication with their children and other members of the community.
- Ensuring regular and timely attendance.
- Ensuring their children are prepared for learning by being rested, nourished, and dressed appropriately for classes and outdoor activities.
- Ensuring the children are prepared for learning by having necessary supplies and completed homework.
- Demonstrating respect towards the children, staff and other parents.
- Referring concerns to the teachers or school administration rather than disciplining other peoples' children.
- Following established procedures for dealing with concerns (see back panel).
- Attending all meetings, parent teacher and student led conferences, and school events.
- Supporting the Gladstone Parent Council.
- Following the Winnipeg School Division's Harassment Prevention policy.
- Following the Code of Conduct.

School Expectations

- Be respectful of yourself, others, and the environment.
- Be kind, inclusive, tolerant and understanding.
- Be prepared to work and learn; take pride in your work and strive to do your best.
- Conduct yourself in a manner that keeps you and others safe.

Bullying, [cyber-bullying](#), or abusing physically, sexually, or psychologically - orally, in writing or otherwise - to any person is unacceptable.

Discriminating unreasonably on the basis of ancestry, nationality, ethnicity, religion, age, sex, gender-determined characteristics, sexual orientation, marital/family status, source of income, political views or affiliation, physical or mental ability is in violation of the Manitoban Human Rights Code and is unacceptable.

Using, possessing or being under the influence of alcohol or illicit drugs at school is unacceptable.

Gang involvement will not be tolerated anywhere on Gladstone School grounds.

Possessing a weapon (any object designed to be used in combat or any other item a person may use or intend to use as a weapon that is not normally used for that purpose) will not be tolerated.

Pupils and staff must adhere to The Winnipeg School Division's policies respecting the appropriate use of [technologies including but not limited to cell phones, digital cameras, video recorders, personal organizers](#), electronic mail and the Internet, including the prohibition of material that the school has determined to be objectionable (see inside page for details).

Appealing Disciplinary Decisions

If parents have questions about or wish to appeal disciplinary decisions they are invited to speak to the adult who disciplined the child or the child's teacher. If parents are not satisfied, please contact the school administration, and if still not satisfied contact the district superintendent.

Students' Jobs

Students will indicate their desire to be an active member of the Gladstone School by doing two jobs each and every day: *do their work* and *fix their misbehaviours*.

Accidents Do Happen

Accidents happen every day at school. Typically students who have accidents do two things - they apologize immediately and help the other student involved. Most often accidents are corrected without assistance from adults.

Student Misbehaviour Represents a Learning Opportunity

From time to time children make mistakes based upon poor choices or impulsive behaviour. When this occurs students will be expected to take responsibility for their actions and participate in finding a solution. Some children are able to fix their mistakes independently, while others require adult (school staff or parents) assistance.

Consequences for Misbehaviours

There may or may not be additional actions taken by the school staff when misbehaviours occur. Consequences depend upon a number of factors including, but are not limited to, the student's age and developmental level, the severity of the misconduct, the student's history of misconduct, and the student's ability to understand her/his actions.

Depending on the severity or frequency of the situation, a variety of responses may include, but are not exclusive to, the following: Re-teaching appropriate behaviour; Problem-solving discussion; Behaviour reflection sheet; Restitution or caring acts; Recess/lunch restrictions; Parental contact/meeting; In-school or home suspension. Sometimes consequences are natural. For example a student who teases may find that classmates do not want to play with him/her. The implications for not listening might be an assignment incorrectly done or a missed opportunity to participate in a school activity.

Occasionally, with the assistance of an adult, children will resolve an issue at school to their satisfaction and subsequently parents expect more from the solution. If parents find themselves in that situation please contact the adult who assisted the child for more information about the process that was used in determining the resolution.



Gladstone School Code of Conduct

Be the Best You Can Be!

- Be Safe
- Be Respectful
- Be a Learner

Our goal is to develop a sense of belonging in every child. We will help the children learn to the best of their ability so that they see themselves as being successful individuals. We will encourage independence so that each individual will accept responsibility for his/her learning, decision making and actions. We will encourage generosity so that an understanding of others is developed.

The Code of Conduct will be reviewed annually in September of each school year in each classroom.

