

HARROW SCHOOL

CODE OF CONDUCT



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There are three main beliefs that are continually stated throughout the school. Everyone has:

The right to learn
The right to be safe
The right to be respected

We promote and celebrate individual differences, and promote respect through monthly assemblies and classroom activities. We follow social skills and anti-bullying curriculums and provide these strategies throughout the classrooms. We promote the support and involvement of parents in their child's learning and as partners in their school life. Staff is committed to providing the best possible instruction for each child's academic needs.

The basis of Harrow's discipline policies are to teach students the meaning of co-operation and responsibility. We **expect** students to take ownership for their own behaviour. Students need to feel they are trusted to assume responsibilities and need to be given opportunities to make important decisions throughout their school years.

But, in all we do in and out of our classrooms, when we refer to these rights they each have responsibilities attached to them as well.

Children are expected to:

- Come to school prepared to learn.
- Be courteous and helpful to each other and to staff and visitors in the building.
- Take good care of their school and respect their property and the property of others.
- Behave in a way that does not endanger the safety of themselves or others.
- Move around the building in a quiet and orderly way.
- Dress appropriately for classes and activities
- Students are expected to adhere to school policies respecting the appropriate use of electronic mail as laid out in the terms and conditions of the Winnipeg School Division and School Computer acceptable user agreements. This includes the prohibition of accessing, uploading, down-loading or distribution of material that the school and Division has determined to be objectionable.

Staff are expected to:

- Maintain clearly stated expectations for student behaviour.
- Assist students in resolving conflicts in a peaceful manner.
- Provide clear and consistent strategies and consequences for encouraging and maintaining appropriate student behaviours.
- Provide behaviour plans or support systems for students who have exceptional needs in this area.
- Show common courtesy and respect to all students.
- Staff are expected to adhere to Winnipeg School Division policy regarding the appropriate use of electronic mail and the internet, This includes the prohibition of accessing, uploading, down-loading or distribution of material that the school and Division has determined to be objectionable.

Parents are encouraged to:

- Ensure students arrive at school on time and with appropriate materials.
- Attend school functions and events.
- Help develop a positive attitude to school and their child's learning.
- Show courtesy and respect to staff and other students.
- Review the terms and conditions that they have signed for the appropriate use of the internet and computer networks with their children.

Unacceptable Behaviours, which will be immediately consequenced, are as follows:

- **Bullying behaviours which include verbal or physical threats or actions**
- **Physical, sexual or psychological abuse in any manner**
- **Discrimination on the basis of any characteristic as set out in subsection 9(2) of the Human Rights Code**
- **Using, possessing or being under the influence of alcohol or illicit drugs at school**

Any involvement in gangs or possessing a weapon will not be tolerated on school property. An immediate suspension will follow the discovery of any type of weapon that may be used to cause bodily harm.

Disciplinary Action

Consequences for misbehaviour are varied. The seriousness of the action, the age of the child and the frequency of the misbehaviour are some of the points that are taken into consideration. Teachers will handle the situations, unless they feel the consequences involve the Principal. Parents are phoned or asked to come to school as necessary. On going contact with parents will be made regarding a students behavioural actions as needed.

Possible consequences include but are not limited to:

- Informal interview with staff or principal
- Parental contact
- Loss of privileges, recesses or time out
- Written or oral apologies
- Restitution as seen fit
- In or out of school suspensions

Suspensions will occur when:

- A student possesses a weapon and or threats and attacks another student
- Physical assault occurs on either staff or students
- Verbal assault occurs on either staff or students
- Substance abuse occurs by the student
- Property damage is performed by the student
- Misconduct in the school environment occurs which prevents others from learning

Students can be suspended from one to five days. Superintendents may suspend up to six weeks and the Board of Trustees may suspend for more than six weeks.

Parents/guardians will be notified immediately of suspensions.

The superintendent may transfer a student to another school

Principal may involve the police and/or Child and Family services

School Process for Consultation Decision-Making and Dispute Resolution

The following is the process parents should follow to resolve a problem/concern at the school. If parents/guardians have a concern respecting their child and the school, the following procedure should be followed to resolve the concern:

- The parent/guardian shall make the initial contact at the school level with the teacher
- If the matter remains unresolved, and the parent/guardian wishes to pursue the matter, the parent/guardian shall contact the principal.
- If the matter remains unresolved, and the parent/guardian wishes to pursue the matter, they shall contact the Superintendent responsible for their school.
- If the matter remains unresolved and the parent/guardian wishes to pursue the matter, they may contact the Chief Superintendent.
- If the matter remains unresolved they may appeal to the Board of Trustees.